

BUSITEMA UNIVERSITY, EXTERNAL JOB ADVERT

Busitema University is a multi-campus Public University located in Eastern Uganda. Applications are invited from suitably qualified candidates to fill vacant positions at the University. Interested persons who meet the requirements should submit 3 sets of applications duly signed together with detailed Curriculum Vitae with names of three referees, Academic Certificates and Transcripts and copies of Appointment Letters, 3 recent passport photographs in envelopes addressed to the University Secretary, Busitema University, P.O. Box 236 Tororo or P.O. Box 226 Busia. Applications can be submitted to the Office of the University Secretary or at the Liaison Office at Lincoln Flats A2 Makerere University not later than **5:00 pm on Friday August 25, 2023**, East African Time

ADMINISTRATIVE STAFF POSITIONS

<p>University Secretary (Procurement and Disposal Unit)</p>	<p>Deputy Chief – Procurement and Disposal. Salary Scale: M4</p>	<p align="center">1</p>	<ul style="list-style-type: none"> a) A Master’s Degree in Procurement and Logistics or Purchasing and Supplies or Business Administration majoring in supply chain management or procurement & logistics, obtained from a recognized institution of Higher Learning and full professional qualification from Chartered Institute of Purchasing and Supply (CIPS). b) An Honors’ Bachelor’s degree in Supplies Chain Management or Procurement and Logistics or Business Administration (Procurement option) obtained from a recognized institution of Higher Learning. c) Relevant working experience of at least six (6) years, three (3) of which should have been at a senior level in a reputable Organization or Industry. d) Computer knowledge of Standard Desktop Applications is a must. e) Age Limit: Should not have reached fifty (50) years of age by deadline for submission of application.
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